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## **Sinopec Oilfield Service Corporation**

*(a joint stock limited company established in the People's Republic of China)*

**(Stock code: 1033)**

### **Supplemental Notice of 2018 Annual General Meeting**

**Reference is made** to the notice of 2018 Annual General Meeting of Sinopec Oilfield Service Corporation (the “**Company**”) dated 9 May 2019 (the “**Original AGM Notice**”). The 2018 Annual General Meeting of the Company (the “**AGM**”) will be held at Meeting Room 6, the third floor of Kun Tai Royal Hotel B12 Chaowai Street, Chaoyang District, Beijing, the People's Republic of China on Wednesday, 26 June 2019 at 9:00 a.m.

On 24 May 2019, the Company received a letter in respect of the resolution on the election of Mr. Zhai Yalin as the non-employee representative supervisor of the 9th session of the board of supervisors and the resolution on the election of Mr. Yuan Jianqiang and Mr. Xiao Yi as directors of the 9th session of the board of directors (the “**Proposed New Resolutions**”) from its controlling shareholder, China Petrochemical Corporation, which together with its associates, currently holds 70.18% of the Company's issued share capital. The Company will submit the Proposed New Resolutions as ordinary resolutions at the AGM for shareholder's consideration and approval.

**SUPPLEMENTAL NOTICE IS HEREBY GIVEN** that at the AGM, which will be held on the same date, at the same time and at the same venue as scheduled in the Original AGM Notice, will consider and, if thought fit, pass the following supplemental resolutions as ordinary resolutions in addition to the resolutions set out in the Original AGM Notice:

#### **Ordinary Resolutions**

9. To consider and approve the election of Mr. Zhai Yalin as the non-employee representative supervisor of the 9th session of the board of supervisors.
10. To consider and approve the election of Mr. Yuan Jianqiang and Mr. Xiao Yi as directors of the 9th session of the board of directors.
  - 10.01 to elect Mr. Yuan Jianqiang as the executive director of the 9th session of the board of directors
  - 10.02 to elect Mr. Xiao Yi as the non-executive director of the 9th session of the board of directors

Please refer to the Appendix to this notice for details of the above resolutions. Save for the above two new resolutions, there are no amendments to the matters set out in the Original AGM Notice.

For and on behalf of the Board of Directors  
**Li Honghai**  
*Company Secretary*

Beijing, PRC, 24 May 2019

*Notes:*

1. Save for the proposed new ordinary resolutions, there are no other changes to the resolutions set out in the Original AGM Notice. For details of the resolutions to be considered at the AGM, the closure of share register of members, eligibility for attending the AGM, registration procedures for attending the AGM, appointment of proxy and other relevant matters, please refer to the Original AGM Notice and the circular of the Company dated 9 May 2019, and this supplemental notice of the AGM relating to the new ordinary resolutions published on the website of The Stock Exchange of Hong Kong Limited and the website of the Company.
2. Since the form of proxy for the AGM enclosed with the Original AGM Notice dated 9 May 2019 (the “**First Form of Proxy**”) does not contain the additional resolutions set out in this supplemental notice, a new form of proxy (the “**Revised Form of Proxy**”) has been prepared and is enclosed with this supplemental notice.
3. The Revised Form of Proxy for use at the AGM is enclosed and published on the website of The Stock Exchange of Hong Kong Limited ([www.hkexnews.hk](http://www.hkexnews.hk)). Whether or not you intend to attend the AGM, you are requested to complete the Revised Form of Proxy in accordance with the instructions printed thereon and return the same to the Company’s business address or the Company’s H share registrar, Hong Kong Registrars Limited (the address is 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong) no later than 24 hours before the time for holding the AGM or any adjournment thereof (as the case maybe) (i.e. before 9:00 a.m. on 25 June 2019, Hong Kong time) (the “**Closing Time**”).
4. Important: a shareholder who has lodged the First Form of Proxy with the Company or the Company’s H share registrar should note that:
  - (1) the duly completed Revised Form of Proxy will be treated as the valid form of proxy lodged by such shareholder;
  - (2) if such shareholder fails to lodge the Revised Form of Proxy with the Company or the Company’s H share registrar, the lodged First Form of Proxy, if duly completed, will remain effective and applicable to the extent permissible. For the additional resolutions not set out in the First Form of Proxy, the proxy appointed under the First Form of Proxy shall have the right to vote at his/her discretion if no relevant instruction is received;
  - (3) any Revised Form of Proxy which is lodged with the Company or the Company’s H share registrar after the Closing Time shall be invalid. The First Form of Proxy previously lodged by such shareholder shall not be revoked. The First Form of Proxy, if duly completed, will be deemed effective and applicable to the extent permissible. For the additional resolutions not set out in the First Form of Proxy, the proxy appointed under the First Form of Proxy shall have the right to vote at his/her discretion if no relevant instruction is received.
5. In respect of resolution No.10 regarding election of directors, as required under Article 134 of the Articles of Association, the cumulative voting system shall be adopted for this resolution.

To ensure that your voting rights are fully exercised, please refer to the following explanation and fill in your votes for resolution No.10:

- i. In respect of resolution No.10, each share you hold has voting rights equal to the total number of directors to be elected. For example, if you hold 1 million shares, and the total number of directors to be elected is 2, the total number of shares for which you have the voting rights under resolution No.10 will be 2 million shares (i.e. 1 million shares x 2 = 2 million shares).
- ii. Please state the number of votes in the column “for” and/or “against” you give to each of the candidates for election as director. Please note that you may give equal number of votes to each director candidate, or give all

your votes as represented by the shares you hold to one particular director candidate. For example, if you own 1 million shares of the Company, and 2 directors shall be elected in this election, the total number of shares for which you have the voting rights under resolution No.10 is 2 million shares. For the 2 million shares, you can either share your voting rights equally between 2 director candidates so that you may vote 1 million shares to each candidate (vote for or against); or, give all of the 2 million votes to one particular director candidate (either for or against), or 0.5 million shares to candidate A (either for or against), and the remaining 1.5 million shares to candidate B (either for or against) as directors, etc.

- iii. After you have allocated all the voting rights represented by all of the shares held by you to a certain director candidate, you do not have further voting rights in respect of the other director candidates. The sum of all the voting rights you voted for or against the two candidates for election as directors shall not exceed the total number of voting rights represented by the shares held by you.
  - iv. Please note with particular attention that, if the total number of votes you have exercised and allocated to a certain number of director candidates exceeds the total number of voting rights represented by the shares held by you, all your votes shall become void, and you will be deemed to be abstained from voting. If the total number of votes you have exercised and allocated to a certain number of director candidates is less than the total number of voting rights represented by the shares held by you, your votes are valid, and those votes not exercised will be deemed as being abstained from voting. For example, if you own 1 million shares, and 2 directors shall be elected in this election, the total number of votes as represented by your shares under resolution No.10 will be 2 million: (a) if you have stated "2 million shares" in the column "for" (or "against") in the cumulative voting system in favour of one particular director candidate, then your voting rights are fully utilised, and you do not have any further votes in relation to other director candidate. If you have stated the number of shares (other than 0 shares) in other corresponding columns under resolution No.10, then all your votes in respect of resolution No.10 will become void; or (b) if you have stated "1 million shares" in the column "for" (or "against") in the column voting system in favour of candidate A, and "0.5 million shares" in the column "for" (or "against") in the cumulative voting system in favour of candidate B, then your votes as represented by such 1.5 million shares are valid, whilst the remaining 0.5 million shares which have not been allocated shall be deemed to have been abstained from voting.
  - v. Where the total number of votes in favour of a director candidate exceeds one-half of the total number of shares with voting rights represented by shareholders attending the AGM (based on the non-cumulative number of shares) and the votes for exceed the votes against, that candidate will be elected as a director. If the number of directors so elected exceeds the number of directors to be elected, then those receiving the most number of votes in favour shall be elected as directors. If an insufficient number of directors to be elected, then a further round of voting will be conducted for the remaining director vacancy, until all the directors have been elected.
6. Shareholders are reminded that completion and return of the Revised Form of Proxy will not preclude you from attending and voting in person at the AGM or any adjournment thereof.
  7. Shareholders are reminded to refer to other notes contained in the Original AGM Notice.
  8. Unless otherwise stated, capitalized terms used herein shall have the same meanings as defined in the Original AGM Notice and the circular of the Company dated 9 May 2019.
  9. Business Address of the Company:

#9 Jishikou Road, Chaoyang District, Beijing, the PRC.  
Postal Code: 100728  
Telephone: 86-10-5996 5998  
Facsimile: 86-10-5996 5997

*As at the date of this notice, the Board of Directors comprises Mr. Liu Zhongyun<sup>+</sup>, Mr. Chen Xikun<sup>#</sup>, Mr. Lu Baoping<sup>+</sup>, Mr. Fan Zhonghai<sup>+</sup>, Mr. Wei Ran<sup>+</sup>, Ms. Jiang Bo<sup>\*</sup>, Mr. Pan Ying<sup>\*</sup>, Mr. Chen Weidong<sup>\*</sup> and Mr. Dong Xiucheng<sup>\*</sup>.*

<sup>+</sup> *Non-Executive Director*

<sup>#</sup> *Executive Director*

<sup>\*</sup> *Independent Non-Executive Director*

## Appendix

### The biographical details of Mr. Zhai Yalin

Mr. Zhai Yalin (“**Mr. Zhai**”), aged 55, is the deputy director of the Auditing Bureau of China Petrochemical Corporation, deputy director of Auditing Department of China Petroleum & Chemical Corporation (“**Sinopec Corp.**”). Mr. Zhai is a senior economist with a bachelor degree. He successively served as deputy director of the General Administrative Office of the Auditing Bureau of China Petrochemical Corporation, director of the General Administrative Office of the Auditing Bureau of China Petrochemical Corporation. Since December 2001, Mr. Zhai has concurrently served as the deputy director of the Auditing Bureau of China Petrochemical Corporation and deputy director of Auditing Department of Sinopec Corp. Mr. Zhai has served as a supervisor of Sinopec Shanghai Petrochemical Company Limited since June 2008.

Other than disclosed above, Mr. Zhai did not hold any positions in the Company or any of its subsidiaries, nor did he hold any other directorship of other listed companies in the past three years. Mr. Zhai does not have any relationship with any other directors, senior management, supervisors, or substantial shareholders or controlling shareholder of the Company. As at the date of this notice, Mr. Zhai has no interest in the shares of the Company within the meaning of Part XV of the Securities and Futures Ordinance. Mr. Zhai has not received any regulatory sanction imposed by the China Securities Regulatory Commission, or any other government authority or stock exchanges.

Mr. Zhai, once elected at the AGM, will enter into a service contract with the Company. The term of Mr. Zhai as a supervisor shall commence from the date of approval at the AGM to the date when the term of the 9th session of the board of supervisors expires (expecting to be February 2021). Mr. Zhai will not receive any remuneration from the Company.

Other than disclosed above, there are no other matters in relation to Mr. Zhai’s election as a non-employee representative supervisor of the Company which should be disclosed to the shareholders of the Company or matters which would require disclosure under Rule 13.51(2) of The Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”).

### The biographical details of Mr. Yuan Jianqiang and Mr. Xiao Yi

Mr. Yuan Jianqiang (“**Mr. Yuan**”), aged 55, is the General Manager of the Company. Mr. Yuan is a professor-level senior engineer with a Ph. D degree. He has been working for Henan Petroleum Exploration Administration of China Petrochemical Corporation as the deputy general manager and general manager of Drilling Company; in January 2008, he was appointed as deputy director of Henan Petroleum Exploration Administration of China Petrochemical Corporation; since December 2012, he acted as the executive director and general manager of Sinopec Henan Oil Engineering Company Limited; since June 2016, he acted as the executive director and general manager of Sinopec Huadong Oil Engineering Company Limited; from July 2017, he acted as the chairman and the secretary of CPC Committee of Sinopec Oilfield Equipment Corporation. Since May 2019, he has been appointed as the General Manager of the Company.

Mr. Xiao Yi (“**Mr. Xiao**”), aged 49, is the deputy director of Finance Department of China Petrochemical Corporation. Mr. Xiao is a senior accountant with a MBA degree. He has successively served as the deputy head and head of financial division under the Finance Department of Sinopec Corp. In October 2006, he was appointed as Chief Financial Manager of SINOPEC Zhanjiang Dongxing Petroleum Enterprise Company Limited. In July 2009, he was appointed as Chief Financial Manager of SINOPEC Zhanjiang Dongxing Petrochemical Company Limited. Since December 2016, he has served as the deputy director of Finance Department of China Petrochemical Corporation.

Other than disclosed above, Mr. Yuan and Mr. Xiao did not hold any positions in the Company or any of its subsidiaries, nor did they hold any other directorship of other listed companies in the past three years. Mr. Yuan and Mr. Xiao do not have any relationship with any other directors, senior management, supervisors, or substantial shareholders or controlling shareholder of the Company. As at the date of this notice, Mr. Yuan and Mr. Xiao have no interest in the shares of the Company within the meaning of Part XV of the Securities and Futures Ordinance. Mr. Yuan and Mr. Xiao have not received any regulatory sanction imposed by the China Securities Regulatory Commission, or any other government authority or stock exchanges.

Each of Mr. Yuan and Mr. Xiao, once elected at the AGM, will enter into service contracts with the Company. The term of Mr. Yuan and Mr. Xiao as directors shall commence from the date of approval at the AGM to the date when the term of the 9th session of the board of directors expires (expecting to be February 2021). The remuneration of Mr. Yuan will be determined in accordance with relevant laws and regulations and the Measures for Implementation of Remuneration Packages for Senior Management of the Company. Pursuant to such Measures for Implementation of Remuneration Packages for Senior Management of the Company, the specific amount of remuneration consists of a basic salary, performance bonus and mid- and long term incentives, with specific functions and responsibilities of the management members and performance of the Company as a whole being taken into account. Mr. Xiao will not receive any remuneration from the Company.

Other than disclosed above, there are no other matters in relation to Mr. Yuan and Mr. Xiao’s election as directors of the Company which should be disclosed to the shareholders of the Company or matters which would require disclosure under Rule 13.51(2) of the Listing Rules.